

Hawaii's Adopt A Beach Coastal Clean Up **VOLUNTEER SAFETY PROCEDURES**

Rev.10-2009

We welcome you and your organization to our Adopt-A-Beach-Hawaii volunteer project, and appreciate your commitment to keeping Hawaii clean and litter free. In order to make your project successful we request that you read this safety procedure carefully and ensure that all your volunteers are made aware of the proper procedures for completing your project.

Remember- SAFETY FIRST!

SAFE WORK METHODS,

- Volunteers should be well supervised and thoroughly trained in proper work methods and safety. Our staff is available to give safety presentations to your group prior to your project. Call 808-637-2211 to set up a safety class.
- Ensure that volunteers are capable of performing the assigned work.
- Be alert! Stop work during bad weather or when unsafe conditions arise. Watch for and avoid all wildlife.
- Have one of the volunteers carry a cellular phone in case of emergency or know the location of the nearest pay phone & carry a list of emergency phone numbers including local animal rescue and stranding numbers.
- Have a first aid kit on hand during each survey (include antiseptics, bandages, insect bite treatments.)

SAFE WORK APPAREL

- Volunteers should wear appropriate clothing such as thick-soled sandals shoes, protective clothing, gloves and eye protection.
- Rubber gloves should be worn when painting or working with graffiti removers and picking up trash.
- To protect you from the sun, volunteers should wear hat and sunscreen. Drink plenty of water during the project.
- Respirators or dust masks should be worn when using paints.

POTENTIAL DANGERS DURING CLEANUPS

- Volunteers may find potentially dangerous items while performing cleanups in parks and beaches. Please avoid if item is in question.
- Broken glass, boards with nails, splinters and other sharp objects. Handle with care and cover sharp objects before discarding in trash bags; put in separate small bags as broken glass placed directly in trash bags could possibly cut your legs.
- Medical waste (hypodermic needles, pill containers, etc.). Only responsible adults should handle medical waste if necessary and please- if in doubt do not pick up.
- Never open or pour out closed containers of liquids. We can't be sure that we know what these liquids are. Dispose carefully in trash containers if necessary.
- Do not over-fill trash bags. Avoid lifting heavy objects to keep from hurting your back.
- Be aware of things that bite or sting such as bees, scorpions and centipedes, which can be buried under tires or other stationary objects and plastic bags.
- Do not handle any dead animals - contact the City & County for removal.
- While at the park or beach avoid confrontation with people who may be breaking the law such as drinking, committing vandalism, littering, harassing sea turtles or open beach fires. Gather your group and leave the park then call the Police or Parks staff. Get the car license plate number if possible.

Finally, please remember that your project should be safe and enjoyable. If you have any questions or need further assistance please call us at 808-637-2211

We look forward to a safe and productive volunteer project.

Name: _____ Signature: _____ Date: _____

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***Please print, sign and bring to clean up. This form is also available at site.**